



**MidAmerica**

Administrative & Retirement Solutions, Inc.

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## **HARDSHIP WITHDRAWAL AVAILABILITY**

A participant's 403(b) deferrals may be withdrawn on account of hardship only if the money is needed for one of the following reasons:

1. A primary home purchase.
2. Future higher education tuition, room and board, and fees for the next twelve months for the participant, the participant's spouse, dependents or children (even if they are no longer considered "dependents" for tax purposes).
3. To prevent eviction or foreclosure on a principal residence.
4. Tax-deductible medical expenses that are not reimbursed for the participant, the participant's spouse or dependents.
5. To pay for burial or funeral expenses for the participant, the participant's immediate family members or dependents.
6. To pay for the repair of damage to a principal residence that would qualify for an IRS casualty deduction.

IN ADDITION, the following conditions must be met:

1. The withdrawal must be necessary due to an immediate and severe financial need.
2. The amount of the withdrawal cannot exceed the amount of the need.
3. The money cannot be reasonably obtained from another source.
4. The participant must have already obtained all non-taxable loans from plans offered by the employer.

### **VERY IMPORTANT NOTE:**

The amount distributed as a hardship withdrawal may be subject to federal income taxation and a 10% penalty if you are not age 59½ (unless the funds withdrawn are to pay certain deductible medical expenses as provided by law). You should consult your tax advisor regarding the tax consequences of a hardship withdrawal before you complete an application for a hardship withdrawal.

The amount that can be taken for a hardship withdrawal is limited to the 403(b) deferrals that the participant has put into the plan. Earnings and Employer contributions are not included. This amount is reduced by any previous hardship withdrawals.

**MidAmerica must determine, based on all relevant facts and circumstances, whether you have other resources available to satisfy the financial need. You must provide documentation to verify the hardship reason(s) and it must contain the amount being requested.**