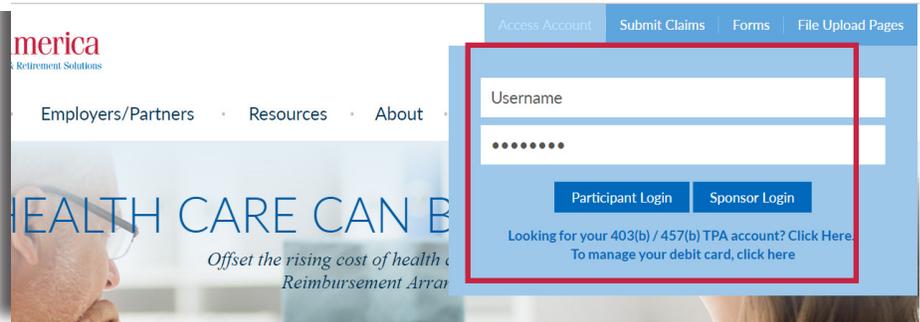


Quick guide to your online account



Logging in

To access the login area, simply go to www.myMidAmerica.com. Select Access Account and enter your login credentials, then select Participant Login.



Understanding your Dashboard

Once logged in, your landing page is now referred to as your **Dashboard**.

Dashboard features:

Account Balance Snapshot

When you log in, you'll immediately see your account balance and how your funds are invested.

My Portfolio

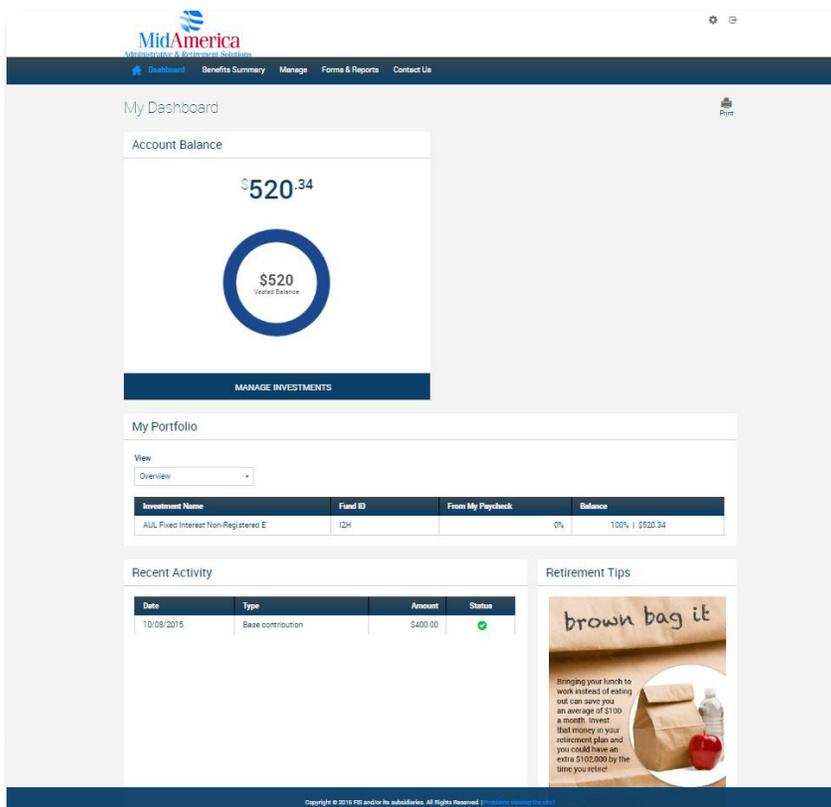
Shows your balance by source and investment.

Recent Activity

Snapshot of your recent transactions.

Where is my personal information?

You can now access your personal information under **Settings**. Learn more about the Settings feature on the next page!



Navigation Quick Tips

Outlining how to find your most-used functions from the top tool bar.



Navigate back to your homepage by selecting [Dashboard](#).



Find forms by selecting [Forms & Reports](#) then [Forms](#). Make sure to expand the row to reveal your forms.



Access investment information by selecting [Manage](#) then [Manage Investments](#).



Need help? Contact us by selecting [Contact Us](#).



Access withdrawal information by selecting [Loans & Withdrawals](#). This function is only made available to those plans permitting loans and transactions.



Update your personal profile by selecting [Settings](#), then [Personal Profile](#).

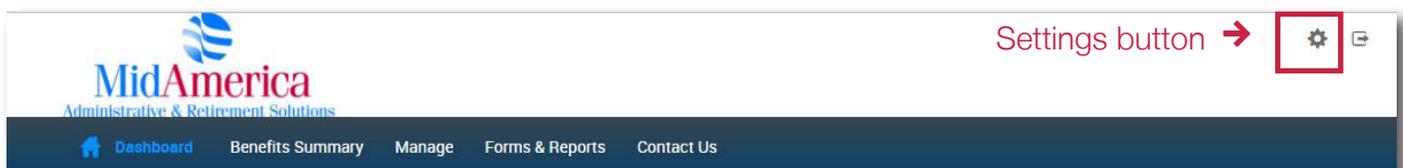


Have multiple plan types? Change the plan you're viewing by selecting [Benefits Summary](#).



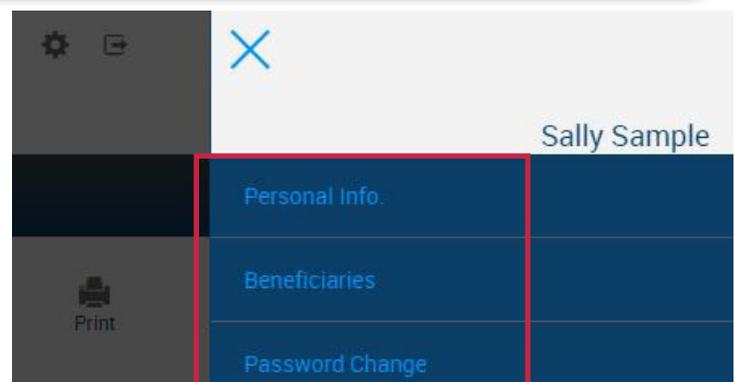
If you have a Flexible Spending Account (FSA), view claim history by selecting [Payment History](#), then [Payments](#). If you do not have an FSA, this option will not be available.

Managing your personal information



Under [Settings](#) you can:

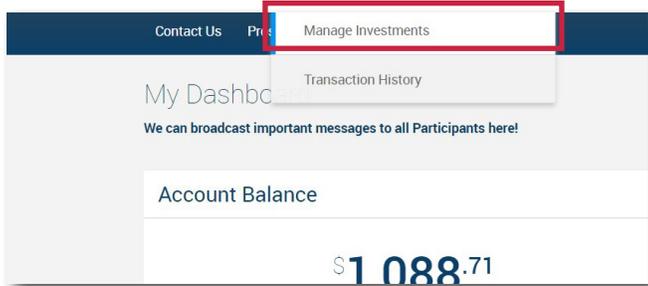
- Update personal profile information
- Manage beneficiaries and dependents
- Update your password



Managing your investments

A quick guide to changing your investment options online.

Select [Manage](#), then [Manage Investments](#).



From the next page, you'll have three different options: [Change Elections](#), [Move Money](#) or [Rebalance](#). To access each function, click the [Get Started](#) link

- [Change Elections](#)

From here, you are able to update how future money is invested among your investment options. This remains in effect until you update it again.

- [Move Money](#)

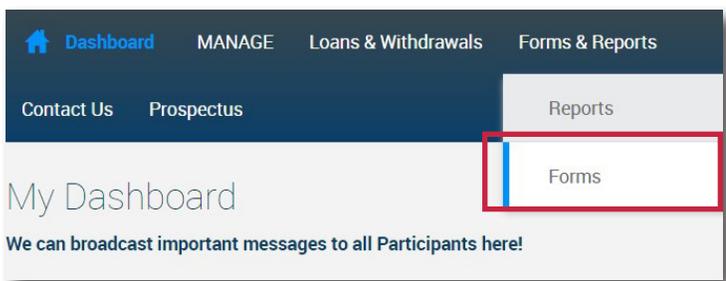
This is a one-time transfer of money, either by amount or percentage, from one fund to another. This transaction does not affect your elections.

- [Rebalance](#)

This is a type of election change that affects the overall asset allocation by moving existing money between funds. You would rebalance your funds to ensure your portfolio aligns with your specific investment strategy.

Finding Performance Charts and Morningstar® Reports

Select [Forms & Reports](#). Next, select [Forms](#) from the dropdown menu.



Expand the [Forms](#) table by clicking the arrow.

